

**Students' Affairs Council**  
**Indian Institute of Technology, Roorkee**

**MINUTES OF THE 3rd STUDENTS' SENATE MEETING**

HELD ON 13 February, 2017 6 p.m. in the MAC Auditorium

The following executives of the students' senate were present:

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|--------------------|--|
| 1. Apurwa Sarwajit | Convener & General Secretary, Hostel Affairs |
| 2. Aniket Gupta    | General Secretary, Technical Affairs         |
| 3. Sankalp Asawa   | General Secretary, Academic Affairs(UG)      |
| 4. Kartik Hajela   | General Secretary, Alumni Affairs            |

**The meeting was attended by a total of 59 out of the 99 senators and 4 out of 7 members of the Student Executives.**

The following agenda was taken up:

**3.1.0 ITEMS FOR CONSIDERATION:**

<b>Item No.</b>	<b>Particulars</b>
<b>1.</b>	<b>To consider the proposal of Department Student Society</b>  Considered the request of forming Department Student Society in every Department. It was also recommended DSFC committee should also be established in each department for student faculty interaction.  The task of formulating structure of the DSS and DSFC was given to General Secretary Academic (UG).
<b>Comment by the Chairman</b>	
<b>2.</b>	<b>To consider the request of student representation (1 UG and 1 PG) in DAPC and DRC</b>

	It was agreed that there is a strong need of student representation in the departmental policy formulation and implementation committees. The request was considered and it was recommended for the consideration of the Chairman, SAC.
<b>Comment by the Chairman</b>	
<b>3.</b>	<p><b>To consider the request for the nomination in IAPC by the executive committee of students' senate instead of Dean of Students' Welfare</b></p> <p>Considered the request to empower students' senate to nominate their representatives to IAPC. It was decided that General Secretary Academic Affairs (UG), General Secretary Academic Affairs (PG) and one more student recommended by SAC executive be nominated to IAPC. Sent for consideration of the Chairman, SAC.</p>
<b>Comment by the Chairman</b>	
<b>4.</b>	<p><b>To consider the request to provide representation in Institute research committee:</b></p> <p>Considered the request of the nomination of three students in IRC by the executive committee of Students' Senate. It was decided that General Secretary Academic Affairs (UG), General Secretary Academic Affairs (PG) and one more student recommended by SAC executive be nominated to IRC. Sent for consideration of the Chairman, SAC.</p>
<b>Comment by the Chairman</b>	
<b>5.</b>	<p><b>To consider the request for student representation from the executive committee of Students' Senate in the Senate (Apex):</b></p> <p>Considered the request and recommended the following students as a member of the Senate(Apex) for consideration of the Chairman, SAC</p> <p>1. Convener/President/ General Secretary, SAC</p>

	<p>2. General Secretary Academic Affairs (UG), SAC  3. General Secretary Academic Affairs (PG), SAC  Sent for consideration of the Chairman, SAC.</p>
<b>Comment by the Chairman</b>	
<b>6.</b>	<p><b>To consider the request to recognize SMP, IARC, IAC, ITC as a functional body of SAC:</b></p> <p>It was realized that the SMP, IAC, IARC and ITC are necessary bodies aiding the respective general secretaries in policy making and execution. These bodies should be recognized and constituted as the functional bodies of SAC. Considered the request and recommended the same for the consideration of the Chairman, SAC.</p>
<b>Comment by the Chairman</b>	
<b>7.</b>	<p><b>To consider the request to make General Secretary (Hostel Affairs) as a member of C.C.B. (Coordinating Committee of Bhawans):</b></p> <p>It was unanimously agreed to by all the members present. Considered the request and recommended the same for the consideration of the Chairman, SAC.</p>
<b>Comment by the Chairman</b>	
<b>8.</b>	<p><b>To consider the request to provide representation (preferably General Secretary Alumni Affairs) in the Alumni General Meet:</b></p> <p>Considered the request to introduce General Secretary Alumni Affairs in the Alumni General Meet and recommended the same for the consideration of the Chairman, SAC.</p>
<b>Comment by the Chairman</b>	
<b>9.</b>	<p><b>To consider the request for selection instead of presidential elections for the post of General Secretary</b></p>

	<p><b>Alumni Affairs:</b></p> <p>This request was considered and after due deliberations it was concluded that this proposal can be accepted in principle. Drafting of the rules and procedure for nomination of Alumni Secretary task is given to General Secretary Alumni Affairs. Proposal sent for consideration of Chairman, SAC</p>
<b>Comment by the Chairman</b>	
<b>10.</b>	<p><b>To consider the request for renaming the post of Convener/General Secretary, SAC to President, SAC:</b></p> <p>The proposal was agreed to by all the members present. Moreover, he/she shall also be the chairman of the Students' Senate.</p> <p>The request was considered and the above suggestions are recommended for the consideration of the Chairman, SAC</p>
<b>Comment by the Chairman</b>	
<b>11.</b>	<p><b>To consider the request of making a prior experience of one year in the bhawan council mandatory, to apply for the post of General Secretary (Hostel Affairs):</b></p> <p>Considered the request to introduce the above said as a prerequisite for applying to the post and recommended the same for the consideration of the Chairman, SAC.</p>
<b>Comment by the Chairman</b>	
<b>12.</b>	<p><b>To consider the request of having 3 Deputy General Secretaries to assist the General Secretary (Hostel Affairs). The post being namely</b></p> <ol style="list-style-type: none"> <li><b>1. Deputy General Secretary Hostel Affairs (UG)</b></li> <li><b>2. Deputy General Secretary Hostel Affairs (PG)</b></li> <li><b>3. Deputy General Secretary Hostel Affairs (Girls)</b></li> </ol> <p>Considered the request with some suggestions on their responsibility and their mode of their selection as follows:</p>

1. The Deputy General Secretary (HA) shall be deemed to be the executive of C.C.B. and will derive powers and perform duties as may be delegated to him/her by the General Secretary (HA) with the prior approval of the Convener/President/General Secretary, SAC.
2. The Deputy General Secretary (Hostel Affairs) shall normally assist the General Secretary (Hostel Affairs) in the performance of their duties.
3. The Deputy General Secretary (Hostel Affairs) shall hold their Post at the pleasure of the General Secretary (Hostel Affairs).
4. All the bhawan council members from the respective bhawans pertaining to a specific post of the Deputy General Secretary may be deemed fit to apply for the same.
5. The Bhawan council members (who are the part of Students' Senate) shall only vote for the selection of their respective Deputy General Secretary (Hostel Affairs) of their hostels (as categorized above). The bhawan council members of other hostels shall neither be eligible to contest nor be eligible to cast votes for the Deputy General Secretary of other Bhawans/Hostels.
6. Any Bhawan Council member cannot hold 2 or more positions of responsibility. Hence, any Deputy General Secretary(HA) shall not be eligible for being the Member Secretary of Hostels/Bhawans and vice-versa.
7. The CGPA Criteria for each of the posts shall be a minimum of 7.
8. General Secretary(HA) can recommend to the SAC chairman for removal of the deputies if he/she feels that the selected candidate fails to discharge his/her duties properly.

The above mentioned is recommended to the Chairman, SAC for consideration

<p align="center"><b>Comment by the Chairman</b></p>	
<p align="center"><b>13.</b></p>	<p><b>To consider the request of holding presidential elections for the post of General Secretary Sports Affairs and General Secretary Cultural Affairs:</b></p> <p>The members present agreed to a long standing emphasis on the importance of promoting sports and cultural activities in the campus. Considered the request to presidentially elect the General Secretaries of Sports and Cultural affairs which shall perform the above duties. They shall also organize inter bhawan cultural and sports trophies respectively as a part of the General Championship.</p> <p>The following are some suggestions added by the member of Students' Senate:</p> <ol style="list-style-type: none"> <li>1. There shall be an Institute Sports Secretary and Institute Cultural Secretary who shall work under General Secretary Sports Affairs and General Secretary Cultural Affairs respectively.</li> <li>2. The Institute Sports Secretary and Institute Cultural Secretary shall prepare the team for Inter IIT Sports and Inter IIT Cultural trophy respectively. They shall be the overall incharge of the respective contingents, in direct coordination with the respective General Secretaries.</li> <li>3. The Institute Sports and Cultural Secretaries shall be selected by a committee formed by the respective chief advisors in consultation with the DoSW.</li> </ol> <p>The above mentioned is recommended the same for the consideration of the Chairman, SAC.</p>
<p align="center"><b>Comment by the Chairman</b></p>	
<p align="center"><b>14.</b></p>	<p><b>To consider the request of screening for candidates before the Institute level elections:</b></p> <p>The students came up with the screening processes in the</p>

	<p>other premier institutes of the nation, which organize presidential debates among the people contesting for a post and a one month transition period wherein the new general secretaries work with the previous SAC. The request was considered and recommended the same for the consideration of the Chairman, SAC.</p>
<b>Comment by the Chairman</b>	
<b>15.</b>	<p><b>To consider the request for holding at least 3 meetings of C.C.B. (Coordination Committee of Bhawans) every semester:</b></p> <p>Considered the request to hold at least three meetings of the CCB in the semester and recommended the same for the consideration of the Chairman, SAC.</p>
<b>Comment by the Chairman</b>	
<b>16.</b>	<p><b>To consider the request for allocating at least half of the students from each branch in the same hostel:</b></p> <p>Considered the request and recommends the same along with inclusion of General Secretary (Hostel Affairs) in the bhawan allotment meetings.</p>
<b>Comment by the Chairman</b>	
<b>17.</b>	<p><b>To consider the request for maintaining transparency in the Bhawan/Club/Council fund:</b></p> <p>Considered the request and laid importance of transparency. Student Senate recommended that such proposal can be accepted in its entirety and be sent to all Bhawan for its action, if accepted by SAC chairman.</p> <p><b>Note:</b> Executive Committee of Students' Senate agreed to make the expenditure of SAC available on intranet soon.</p>
<b>Comment by the Chairman</b>	

<p><b>18.</b></p>	<p><b>To consider the request for starting 24x7 serving cafeteria inside the campus:</b></p> <p>Due to the increasing need of food-outlets during the post 1 am duration, the senators requested to consider the proposal for a 24 hour open campus. After due deliberations it was concluded that, it was indeed a genuine concerns of the students. Senate recommended that such proposal can be considered and be sent to the Chairman, SAC</p>
<p><b>Comment by the Chairman</b></p>	
<p><b>19.</b></p>	<p><b>To consider the request of the celebration of an International Students day:</b></p> <p>This request was raised by the international students during the General Body Meeting on 30 January 2017. Request was considered by the senate and it was recommended that it can be considered.</p>
<p><b>Comment by the Chairman</b></p>	
<p><b>20.</b></p>	<p><b>To consider the request of making the professor feedback online</b></p> <p>General Secretary Academic Affairs (UG) raised an issue of insufficient information dissemination. The students are currently unaware about that output of the feedback forms. After due deliberations it was recommended that to open the results of the feedback forms to the students as well. Proposal is sent for the consideration of the Chairman, SAC</p>
<p><b>Comment by the Chairman</b></p>	
<p><b>21.</b></p>	<p><b>To consider the request to provide representation in the Women Cell:</b></p> <p>The students were told about the existence of a women's cell in the institute, chaired by Prof. Mala Nath. It was agreed by the girl representatives present in the meeting</p>



	that there is a need of a common platform for students and faculty to report misappropriate incidents. After long discussion it was suggested the students may not be a part of the core committee that overlooks all issues, but of a separate committee that ensures the issues are being worked upon. The request was considered and it was recommended for the consideration of the Chairman, SAC.
<b>Comment by the Chairman</b>	
<b>22.</b>	<b>To consider the request for at least 3 meetings of Students' Senate per semester:</b>  The request was considered and it was recommended for the consideration of the Chairman, SAC.
<b>Comment by the Chairman</b>	
<b>23.</b>	<b>To consider the request for wi-fi facility in Rajiv, RKB and Kasturba bhawans</b>  The senate was told that these are the only three bhawans without a consistent wi-fi facility and a need for the same was felt due to regular LAN disruption because of rats. The request was considered and it was recommended for the consideration of the Chairman, SAC.
<b>Comment by the Chairman</b>	
<b>24.</b>	<b>To consider the request for nominations to Hospital Advisory Committee by the Executive Committee of Students' Senate instead of DOSW:</b>  The request was considered and it was recommended for the consideration of the Chairman, SAC.
<b>Comment by the Chairman</b>	
<b>25.</b>	<b>To consider the request for introducing Alumni</b>

	<p><b>Secretary in every department:</b></p> <p>After discussions it was decided that the Alumni Secretary will also be a member of the DSS committee suggested above. All the above alumni secretaries will work in close association with the IARC and General Secretary Alumni Affairs. They will be majorly responsible for maintaining the alumni network of their department. The request was considered and it was recommended for the consideration of the Chairman, SAC.</p>
<b>Comment by the Chairman</b>	
<b>26.</b>	<p><b>To consider the request for entrusting the General Secretary Sports and General Secretary Cultural Affairs with the responsibility of organizing Inter Bhawan Sports and Cultural trophy respectively:</b></p> <p>The request was considered and it was recommended for the consideration of the Chairman, SAC.</p>
<b>Comment by the Chairman</b>	
<b>27.</b>	<p><b>To consider the request for increase in the number of branch changes for the first year students:</b></p> <p>The request was considered and it was recommended that number of branch changes should be increased to 7%. Sent for the consideration of the Chairman, SAC.</p>
<b>Comment by the Chairman</b>	
<b>28.</b>	<p><b>To consider the request for decrement in the fee for bonafide, transcripts and provisional degree:</b></p> <p>The request was considered and it was recommended for the consideration of the Chairman, SAC.</p>

<b>Comment by the Chairman</b>	
<b>29.</b>	<p><b>To consider the request for introduction of printing facility in Library and every Department</b></p> <p>The request was considered and it was recommended for the consideration of the Chairman, SAC.</p>
<b>Comment by the Chairman</b>	
<b>30.</b>	<p><b>To consider the request for introduction of compulsory community service in 3rd and 4th year for a week.</b></p> <p>The request was considered and it was recommended for the consideration of the Chairman, SAC.</p>
<b>Comment by the Chairman</b>	
<b>31.</b>	<p><b>To consider the request for including Bhawan level Sports Secretary and Social Cultural Secretary in the Institute Sports and Institute Cultural Council respectively:</b></p> <p>The request was considered and it was recommended for the consideration of the Chairman, SAC.</p>
<b>Comment by the Chairman</b>	
<b>32.</b>	<p><b>To consider International student representation in Students' Senate:</b></p> <p>The request was considered since the issue was raised in the General Body Meet on 30th January, 2017. The International Student Representative will directly work under the ADoSW (International Affairs).</p>
<b>Comment by the</b>	

<b>Chairman</b>	
33.	<p><b>To consider the request for selection of the office bearers of Students' Club from the representatives sent by every bhawan:</b></p> <p>The request was considered and it was recommended for the consideration of the Chairman, SAC.</p>
<b>Comment by the Chairman</b>	
34.	<p><b>General Secretary Technical Affairs should directly work under Dean SRIC:</b></p> <p>Considering the point that General Secretary Technical Affairs has most matters related to technology and research, which can be directly resolved by Dean SRIC without requiring the interference of DoSW. It was also agreed that the CGPA criterion for General Secretary Technical Affairs should be 7.5.</p>
<b>Comment by the Chairman</b>	
35.	<p><b>The girls should be allowed outside their hostels 24x7, restricted to within the campus at night:</b></p> <p>It was agreed majorly by all the members present that the girls and exit in their hostels should be unrestricted like boys. It was also agreed for the safety of the students that they will not be allowed to exit the campus at night.</p> <p>The request is considered for consideration of the Chairman, SAC.</p>
<b>Comment by the Chairman</b>	

<p><b>36.</b></p>	<p><b>Need of a server space for all recognized campus groups:</b></p> <p>To prevent groups from hosting elsewhere, the institute website should provide space to host their own websites. This will then collectively increase the recognition of the institute website.</p> <p>The request is considered for consideration of the Chairman, SAC.</p>
<p><b>Comment by the Chairman</b></p>	

Apurwa Sarwajit,  
 Convener & General Secretary( Hostel Affairs),  
 SAC 2016-17

Submitted to:

1. Chairman, SAC
2. Chairman, Executive Committee of Student Senate

Copy to:

1. Director for his kind information
2. Dean Academics